

Agenda
ARIZONA ARCHIVES SUMMIT II
Polly Rosenbaum History and Archives Building, Phoenix Arizona

Thursday, January 28, 2010

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|---------------|---|
| 8:30-8:45 am | Registration |
| 8:45-9:15 | Welcome/Introductory Remarks (Melanie Sturgeon) <ul style="list-style-type: none">• Why you, why this meeting and why now• Participant introductions (Why is this valuable? What is your incentive for being here?)• Other regional activities• Intended outcomes and products of this meeting |
| 9:15-10:00 | Cooperative Collection Development (Roger Myers) <ul style="list-style-type: none">• Why is this useful to our institution? Why is transparency good?• Components of a good CD Policy (time, place, topic)• Internal details vs. public version• Questions/Discussion |
| 10:00-10:15 | Break |
| 10:15-11:30 | Breakout: Cooperative Collection Development (Spindler) <ul style="list-style-type: none">• Groups draft a faux CD policy for these faux institutions:<ul style="list-style-type: none">○ Christopher Creek Historical Society○ Special Collections, Sierra Ancha University Libraries○ Colorado Plateau Tribal Library and Archives○ Desert Arts Museum Library and Archives (private inst.) |
| 11:30-1:00 pm | Lunch/Networking |
| 1:00-1:45 pm | Matrix Subgroup Report (Runge)
AZ Summit Website Subgroup Report (Goen/ Carpenter)
Cultural Inventory Project Subgroup Report (Welch) |
| 1:45-2:30 | Matrix Working Session (Whitaker/Runge)
Group suggests improvements to the matrix
Discussion of collections backlog survey
Peer review of underdocumented topics survey |
| 2:30-3:00 | Break w/refreshments |
| 3:00-4:00 | De-accessioning and Repatriation (Underhill, Pringle, Runge) <ul style="list-style-type: none">• Ethical considerations• Collections Management implications• Sample Policies and Procedures• Arizona Case Studies (e.g. Deaccessioning, Repatriation & Collecting; Duplicate and Split Collections; Providing digital copies; Other Arizona examples from the floor) |
| 4:00-4:45 | Split collections case study/exercise (Underhill) |
| 4:45-5:00 | Wrap/ Questions from the floor |

Summit Agenda, continued
Friday, January 29, 2010

- 8:30-8:45 am **Welcome/Questions/Reset**
- 8:45-9:30 **More Product/Less Process – Strategies and Solutions (Spindler)**
- Let It Be? Clips, Staples, Folders and Boxes
 - Making Unnecessary Arrangements
 - Transparent Description
 - Public Accession Records
 - EAD Lite
 - Tag It and Bag It Cataloging
 - Privacy Pitfalls and Other Unfortunate Events
- 9:30-10:00 **MPLP Discussion and Questions from the Floor (Sturgeon)**
- Walk to court records
- 10:00-10:15 **Break w/refreshments**
- 10:15-11:15 **MPLP for Photographs (Tabah)**
- Professional context, literature review and case studies from other states
 - Overview of the current state of photo preservation in AZ
 - Re-thinking photo appraisal and collections management
 - What photographic collections lend themselves to MPLP
 - MPLP as a tool – fluid, flexible
 - Implementation case studies
 - Levels of description and descriptive products
 - Why AMP works well for ANY repository (re-thinking technical resources)
 - Help is available/Questions?
- 11:15-12:00 **Breakout: Efficient and Minimal Processing Exercise (Tabah)**
- 12:00-1:30 **Lunch**
- 1:00 – 1:45 pm **Connecting Cooperative Collection Development, Deaccessioning & Efficient Processing Discussion (Sturgeon/Whitaker)**
- What are the incentives? What are the obstacles? What does cooperation mean? What are the costs of non-cooperation? How to get buyin?
- 1:45 – 3:00 pm **Resources/Wrap up**
- Maximizing the *Cultural Inventory Project* <http://cip.lib.az.us/> (Prouty)
 - Maximizing *Arizona Archives Online* <http://www.azarchivesonline.org/> (Spindler)
 - Maximizing the *Arizona Memory Project* <http://azmemory.lib.az.us/> (Prouty)
 - Arizona Historical Records Advisory Board Grants (Sturgeon)
<http://www.lib.az.us/about/hrab.cfm>
 - Next Steps: One thing *you'll* do when you get home? (discussion/bulleted list)
 - Event evaluations (participants)